

**Glen Ellyn Library Foundation Board Meeting Agenda**  
**September 11, 2024 at 9:30 am**  
**Glen Ellyn Public Library 3<sup>rd</sup> Floor Board Room**

- I. Foundation Board Photo, Call to Order and Roll Call
- II. Board Nominee Introduction: Monica Wallace
- III. Approval of May 2024 Board Meeting Minutes
- IV. Board President Report (Gina – 5 min)
  - A. Thanks to Carrie and Friends for successful WOTM event, Chamber ribbon cutting
  - B. Thanks to Marketing / Investment committees for brochure / investment guide drafts
  - C. Presented Reading program check (1K) to Ten Thousand Villages
- V. Treasurer Report (Merril – 10 min)
  - A. Review and approve financial reports
  - B. Consider roll-call vote procedure for Expenditures / Approve (roll call vote)
- VI. Library Director's Report (Dawn – 10/15 min)
  - A. Director Update
  - B. Change in 2024 approved contribution: Instead of Cafe Signage, requesting funds for entryway Welcome signage (see rendering))
  - C. Vote on funding Welcome sign (roll-call vote)
  - D. Future Funds Distribution Consideration: Maker Fair (5K)
- VII. Development Director Report (Carrie – 25 min)
  - A. Events updates
  - B. Donor Relations / Fundraising
    - 1. Makerspace donor contribution signage status
    - 2. Additional year-end giving campaign / 2024 15K Fundraising Goal status
    - 3. Synopsis and ideas from free ALA virtual course (attended with Peter)
    - 4. Discuss board member fundraising approaches and giving strategies
- VIII. Old Business / New Business (1.25 hours)
  - A. Nominating Committee (Gina - 10 min)
    - 1. Form a Nominating Committee: Terms ending 2024 (Kelley, Jim, Molly Mattaliano)
    - 2. Vote on Monica Wallace nomination
  - B. Investment Committee (Keith/Molly/Jim – 10 min)
    - 1. Present updated Investment Policy Guide draft and next steps
  - C. Marketing Committee (Didi/Mollys – 55 min)
    - 1. Present Brochure draft
    - 2. Revisit any changes to current Naming Opportunities as noted in Brochure draft
    - 3. Present Website status & next steps (to align with new mission/brochure)
    - 4. Discuss ideas for Foundation content in upcoming Library Guides
- IX. Misc Announcements & Adjournment