

**Glen Ellyn Public Library Board of Trustees  
Meeting of January 19, 2015  
Board Room, Third Floor**

**CALL TO ORDER:**

President Mulherin called the meeting to order at 7:30 P.M.

**ROLL CALL:**

**Trustees Present:**

President:	John Mulherin	Vice President:	Ran Sailer
Treasurer:	Bob McClow	Secretary:	Sharon Weber
Trustee:	Gina Meyers	Trustee:	Maryl Wesolowski

**Trustees Absent:**

Trustee: Kelli Christiansen

The chair declared that a quorum was present.

**Library Staff Present:**

Library Director:	Dawn Bussey
Business Manager:	Maria Tachna
Adult Services Dept. Head:	Susan DeRonne
Youth Services Dept. Head:	Renee Grassi

**Others Present:**

Chris Crawford – Trustee Candidate  
Jill Clouse – Trustee Candidate  
Barbara Rundell – Trustee Candidate

**AUDIENCE PARTICIPATION:**

Stephanie Blackwell, the Library's Marketing Coordinator, gave a brief presentation to the Board. In her short time here at the Library, Stephanie has started building relationships with the reporters, thus allowing the Library to do an article in the community voice column. The Daily Herald has picked up the Emerging Author articles and have interviewed Adult Department Head, Susan DeRonne for more information on it. Stephanie has been working on updating the weekly e-newsletter, for example, changing the name from "Events for the Week" to "Book Mark It" while promoting a different database each month as well as home delivery services. The Library now has an Instagram account, and Stephanie has been making posts to the Library's various social media on a daily basis. Looking ahead, Stephanie will be reviewing the website, making sure content is up to date, but she will also be looking into tweaking some of the pages to be more content driven than button driven.

**MINUTES OF PREVIOUS MEETING:**

Treasurer McClow moved to accept the minutes of the regular Library Board meeting on December 15, 2014. Motion Seconded and Carried - Voice Vote Unanimous.

**COMMUNICATIONS:**

The Board reviewed the monthly correspondence.

## **OFFICER'S REPORT:**

Treasurer McClow reported on the financials this month. There were several sets of financial documents, one reporting invoices that were paid in December, one reporting on invoices paid in January, but accrued back to last fiscal year, and one reporting new year expenditures for the month. Of particular note this month, \$56,098.20 was paid to Agati from the BEM Fund.

## **FINANCIAL REPORTS:**

Treasurer McClow moved to authorize expenditures for goods and services totaling \$72,375.27 as listed in the December Final Run 2014 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.

Treasurer McClow moved to authorize expenditures for goods and services totaling \$101,532.52 as listed in the January 2015 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.

Treasurer McClow moved to accept the December 2014 Revenue and Fund Summary Report, and the December Final, January Accruals, and January 2015 Expenditure Reports. Motion Seconded and Carried – Voice vote Unanimous.

## **LIBRARIANS' REPORTS:**

Director Bussey reviewed various library statistics for the month. Visits to the Library decreased 9% for the month, 5% for the year, however, loans of material increased 17% for the month, reference inquiries increased 4% for the month, adult database usage increased 95% for the month while youth database usage increased 63% for the month, and Self-Check usage increased 95% for the month, 102% for the year.

The 2<sup>nd</sup> floor project is close to completion. The new lighting has been installed on the second floor, however they are still needed in the atrium area. A new acceptable replacement counter for the island on the 2<sup>nd</sup> floor has been installed, and the outlets have been installed in it.

Swinging Thru the Stacks has raised \$8,000 in sponsorships so far, plus ticket sales. The event will take place Friday, January 23<sup>rd</sup> from 4 – 8 PM.

The Friends quarterly update is included in the packet. They have generously given the Library \$800 in support of STEAM Fair.

Treasurer McClow moved to accept the Librarian's Report. Motion Seconded and Carried - Voice Vote - Unanimous.

## **NEW BUSINESS:**

### **Review Economic Disclosure Statement:**

The Board reviewed a copy of the Statement of Economic Interests each of them will receive from the County Clerk, and were made aware that it encompasses the current board.

## **ADJOURNMENT:**

Treasurer McClow moved to adjourn the meeting. Motion Seconded and Carried – Voice Vote Unanimous.

Meeting adjourned at 8:36

Maria Tachna  
Business Manager