

**Glen Ellyn Public Library Board of Trustees
Meeting of September 21, 2015
Shakespeare Room, Second Floor**

CALL TO ORDER:

President Sailer called the meeting to order at 7:30 P.M.

ROLL CALL:

Trustees Present:

President:	Ran Sailer	Vice President:	Kelli Christiansen
Treasurer:	Molly McGinnis Knapke	Secretary:	Gina Meyers
Trustee:	Barbara Rundell	Trustee:	Jill Clouse

Trustee(s) Absent:

Trustee: Chris Crawford

The chair declared that a quorum was present.

Library Staff Present:

Library Director:	Dawn Bussey
Business Manager:	Maria Tachna
Adult Services Dept. Head:	Susan DeRonne
Youth Services Dept. Head:	Renee Grassi
Circulation Services Dept. Head:	Carrie Jeffries

AUDIENCE PARTICIPATION:

Sharon Bannister, IT Coordinator, gave a brief presentation to the board. Sharon reported on changes to the production environment with the Library over the past year. iPad kiosks have been put on the second floor so members can easily search our online catalog, these same kiosks will be installed in the Youth Department with the remodel. 14 Security cameras have been installed throughout the Library and outside on Library grounds. The recordings are currently being retained for 30 days on a separate server. The IT Department has purchased Spheros which are small tennis sized robotic balls. The Sphero can be paired to any Bluetooth enabled device. The Sphero offers an education section with lessons plans which children can use to learn programming. The Multimedia Lab is now up and running. A number of members are utilizing it to convert their vinyl records into digital media. Graphic work is also being done, as well as some recording sessions. Sharon also reported on the Library's WIFI usage. The IT Department continually tracks the bandwidth and increases it appropriately to keep up with the rising demand.

MINUTES OF PREVIOUS MEETING:

Trustee Clouse moved to accept the minutes of the regular Library Board meeting on August 17, 2015 as amended. Motion Seconded and Carried – Voice Vote Unanimous. Vice President Christiansen moved to accept the minutes of the Budget Committee meeting on August 26, 2015 and the Personnel Committee meeting on September 10, 2015. Motion Seconded and Carried – Voice Vote Unanimous.

COMMUNICATIONS:

The Board reviewed the monthly correspondence.

OFFICER'S REPORT:

Treasurer Knapke presented the financials for September. The Library's finances are in good shape, and there is nothing unusual to report in this month's revenues or expenditures.

FINANCIAL REPORTS:

Treasurer Knapke moved to authorize expenditures for goods and services totaling \$175,451.93 as listed in the September 2015 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.

Treasurer Knapke moved to accept the August 2015 Revenue and Fund Summary Report, and the September 2015 Expenditure Report. Motion Seconded and Carried – Voice vote Unanimous.

LIBRARIANS' REPORTS:

The Youth Department remodel is going smoothly, and there have been no big surprises thus far.

Read for Heroes, the Library's Summer Reading Program, was a huge success. Both the Youth and Adult Department exceed their goals in terms of hours books read in the community. It went very well working with the Police and Fire Department.

Director Bussey reviewed various statistics. The statistics for August were telling of the Youth Department being closed. Visits were slightly down as well as loans of material. Until the Youth Department reopens, the stats will be skewed.

Vice President Christiansen moved to accept the Librarian's Report. Motion Seconded and Carried - Voice Vote - Unanimous.

NEW BUSINESS:

Resolution 2015-2 2015 Tax Levy and 2016 Operating Fund Appropriation:

Trustee Rundell moved to approve Resolution 2015-2, a resolution establishing the 2015 tax levy and 2016 operating fund appropriation. Motion Seconded and Carried – Roll Call Vote – Unanimous.

Resolution 2015-3 and Resolution 2015-4, Establishing a Revenue and Expenditure Budget for FY 2016:

Trustee Rundell moved to approve Resolutions 2015-3 and 2015-4. Motion Seconded and Carried – Roll Call Vote – Unanimous.

Recommendation to Approve Revised Paid Leave Policy:

Vice President Christiansen moved to approve the revised paid leave policy. Motion Seconded and Carried – Voice Vote Unanimous.

Recommendation to Approve Revised Director Evaluation Form:

Treasurer Knapke moved to approve the revised director evaluation form. Motion Seconded and Carried – Voice Vote Unanimous.

Discussion Regarding How the Library Fosters Resource Sharing:

The Library Board engaged in a discussion on how the library fosters resource sharing. Some of the examples of resource sharing are: catalog consortium, interlibrary loan and reciprocal borrowing, summer meals, and conference presentations.

ADJOURNMENT:

Vice President Christiansen **moved to adjourn the meeting. Motion Seconded and Carried – Voice Vote Unanimous.**

Meeting adjourned at 8:38

Maria Tachna
Business Manager