CALL TO ORDER:
President Sailer called the meeting to order at 7:30 P.M.

ROLL CALL:
Trustees Present:
President: Ran Sailer  Vice President: Kelli Christiansen
Treasurer: Molly McGinnis Knapke  Trustee: Chris Crawford
Trustee: Barbara Rundell  Trustee: Jill Clouse

Trustees Absent:
Secretary: Gina Meyers

The chair declared that a quorum was present.

Appointment of Secretary Pro Tem:
President Sailer appointed Trustee Clouse as Secretary Pro Tem for the remainder of the meeting.

Library Staff Present:
Library Director:  Dawn Bussey
Business Manager: Maria Tachna
Adult Services Dept. Head  Susan DeRonne
Youth Services Dept. Head  Stephanie Rivera
Circulation Dept. Head  Carrie Jeffries

AUDIENCE PARTICIPATION:
Superintendent Paul Gordon from District 41 gave a brief presentation concerning the facts surrounding the request for a referendum in April.

Josh O'Shea, new Teen Librarian, briefly introduced himself to the Board. Josh has been with the Library since 2013 working in the Circulation Department, and is excited about his new position and role within the Library.

Christina Keasler, Middle School Librarian, also gave a brief presentation to the Board. This has been the first full year in the newly renovated space with “The Middle.” Christina went over some statistics for 2016 including: 363 middle schoolers attended programs, middle schoolers volunteered 184 hours, 955 members visited during 3D printing and outreach, 400 Glen Crest students participated in Battle of the Books, and a 13.24% increase in middle school summer reading hours. Christina has done a variety of outreach work throughout the year, participating in events like Career Day at Hadley Jr. High. Christina presented at the Illinois Youth Services Institute and twice at the Illinois Library Association conference. This year, Christina will be collaborating with two other Illinois grant winners and presenting again regarding her work with STEAM Teams.

MINUTES OF PREVIOUS MEETING:
Vice President Christiansen moved to accept the minutes of the regular Library Board meeting on January 16, 2017. Motion Seconded and Carried – Voice Vote Unanimous.
**COMMUNICATIONS:**
The Board reviewed the monthly correspondence.

**OFFICER’S REPORT:**
Treasurer Knapke presented the financials for January. There were two sets of financial documents, one reporting any invoices that were accrued back to December, and one reporting new year expenditures for the month. Of particular note, The Village of Glen Ellyn was paid $2,200 for annual parking spaces, $6,500 was paid to Image One for two months of cleaning service, $1,350 was paid to Zoobean for summer reading software, and $1,875 was paid to OMG Brunch & Boutique for the Whiskey and Words program.

**FINANCIAL REPORTS:**
Treasurer Knapke moved to authorize expenditures for goods and services totaling $292,574.86 as listed in the February 2017 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.


**LIBRARIANS’ REPORTS:**
Visits to the Library decreased slightly in January. Loans of Material stayed flat compared to last January, adult database usage decreased significantly, mostly due to usage in Ancestry.com, and youth programming decreased slightly compared to last January, most likely due to the Youth Department reopening in 2016 and the variety of renovation celebration programming taking place at that time. Wifi usage is being collected somewhat differently this year, so statistics are not available for comparison.

The WowWay line installation under the parking lot and into the building has been completed and is being used. The kickoff meeting for Phase III Circulation and Meeting Rooms Remodel will be held in the beginning March.

The webpage redesign is continuing and in the stages of final tweaking. Staff have had some time to familiarize themselves with the new design before it goes live March 1, 2017.

The SWAN vote is complete and members have accepted LINC and MAGIC libraries. A timeline will be developed for both the move and dissolution of LINC.

Whiskey and Words went very well, and the library was sold out a couple days before the event. The author and attendees offered back very positive feedback. STEAM Fair will take place Saturday, March 18th from 10 AM – 3 PM. The Summer Reading Program this summer will be “Reading for Supplies” and the Library has partnered up with Supplies 4 Success. Both the Friends of the Library and Library Foundation will be sponsoring the program, donating $1,000 each if the community reaches its reading goals. The cost of one back to school pack is $25.

Trustee Rundell moved to accept the Librarian’s Report. Motion Seconded and Carried - Voice Vote - Unanimous.
NEW BUSINESS:
Illinois Public Library Annual Report FY16:
Vice President Christiansen moved to approve the Illinois Public Library Annual Report for the Glen Ellyn Public Library for FY2016 and authorized the signatures of the approved draft by the appropriate Library Trustees. Motion Seconded and Carried – Roll Call Vote Unanimous.

Approval of Whistle Blower Policy:
Trustee Crawford moved to approve the Whistle Blower Policy. Motion Seconded and Carried – Voice Vote – Unanimous.

ADJOURNMENT:
Trustee Clouse moved to adjourn the meeting. Motion Seconded and Carried – Voice Vote Unanimous.

Meeting adjourned at 8:55

Maria Tachna
Business Manager