CALL TO ORDER:
President Crawford called the meeting to order at 7:30 P.M.

ROLL CALL:
Trustees Present:
President:     Chris Crawford       Vice President:   Jill Clouse
Treasurer:    Molly McGinnis Knapke
Trustee:     Shannon Burgess
Trustee:     Andre Wright

Absent:
Secretary:   Barbara Rundell
Trustee:     Diana Foth

The chair declared that a quorum was present.

Library Staff Present:
Library Director:    Dawn Bussey
Adult Services Dept. Head:    Susan DeRonne
Adult Dept. Programming Librarian      Amy Franco
Youth Services Dept. Head:                               Stephanie Rivera
Youth Dept. Assist. Dept. Head:                         Melissa Hilt

AUDIENCE PARTICIPATION:
Amy Franco, Programming Librarian for the Adult Department talked briefly about her job duties and what she has done in library programs over the last year, including event coordination library wide. She reviewed the contributions of the other adult programmers and described partnerships with other community organizations. She related her efforts to the Strategic Plan.

Melissa Hilt, Youth Department Assistant Dept. Head, described her job duties, including working with all youth department staff and booking all Youth Department paid programs. She highlighted pop-up programming including Storywalk opening events just recently held at the park. The board received a report on current Summer Reading 2017 participation. Melissa also described changes in the new Summer Reading software used to log reading and related activities for summer reading credit. Anecdotally, the new program appears to be well received and staff will be formally evaluating with a survey at the end of the program. Melissa also shared details regarding upcoming Jungle Book related youth programming designed to coincide with the Jungle Book Ball.

The Board asked questions of both programmers.
MINUTES OF PREVIOUS MEETING:
Treasurer Knapke moved to accept the minutes of the regular Library Board meeting of June 19, 2017 as presented. Motion Seconded and Carried - Voice Vote Unanimous.

COMMUNICATIONS:
There were no communications.

OFFICER’S REPORT:
Treasurer Knapke reported on the financials in July. Of note this month, $29,250 was paid to Pekin Insurance for Property and Casualty coverage and $8,115 was paid to Pekin Insurance for Tort and SUI coverage, $820 was paid to the Illinois Department of Employee Security, $4,855 was paid to Marcomm to install necessary electrical outlets for new wall mounted screens in study rooms. Interior Investment was paid $1,153.61 for 3 new chairs in circulation, and apple online was paid $1,396 to purchase 3 iPads.

FINANCIAL REPORTS:
Treasurer Knapke moved to authorize expenditures for goods and services totaling $233,183.09 as listed in the July 2017 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.

Treasurer Knapke moved to accept the June 2017 Revenue and Fund Summary Report, and the July 2014 Expenditure Reports. Motion Seconded and Carried – Voice vote Unanimous.

LIBRARIAN’S REPORTS:
Director Bussey reported on the significant events of the month. Of particular note with regard to the June, 2017 Statistical Report year-to-year is the 3% increase in visits for the month. Circulation continues to be lower than last year at the same time. Usage patterns of the library are changing. Website visits are up 12% for the month and program attendance is up 17% for the month. Director Bussey attributed this to the expanded and outstanding programming of the Library. Recently the Drones After Dark program had 104 attendees and the Play Outside at Rotary Park program had 40 attendees. An E-mail Best Practice class was held for Village employees with 40 people in attendance. The current Summer Reading Program participation statistics were also shared with the Board. Director Bussey invited trustees to attend the Annual Chamber of Commerce Steak Fry.

Secretary Knapke moved to accept the Librarian’s Report. Motion Seconded and Carried - Voice Vote Unanimous.

NEW BUSINESS:
The Board reviewed services provided by the Illinois State Library Literacy Program for the FY2018 Per Capita Grant program. Trustees discussed what might work at the Glen Ellyn Public Library.

On a motion duly made, seconded and adopted, the meeting was adjourned at 8:42 P.M.

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Susan DeRonne
Adult Department Manager