Glen Ellyn Library Foundation  
Board Meeting Minutes  
for  
Monday, November 6, 2017

Call to Order – The meeting was called to order in the 3rd Floor Board Room by Board President Kelley Kalinich at 10:02 a.m.

Roll Call – Members present included: Judy Wagner, Gary Still, Jim Meyers, Kelley Kalinich, Merrill Rajeck, Dave Haugstad, Kelli Christiansen and Library Director Dawn Bussey.

Introduction of Guests – Eileen Mullin-Gasteier, Consultant and Joli Murphy, Friends of the Library were in attendance.

Approval of Previous Meeting Minutes – Trustee Jim Meyers moved, seconded by Trustee Gary Still to approve the minutes as presented for August 28, 2017. All ayes.

Board President Report

The Jungle Book Ball Update- Eileen Mullin-Gasteier, Ball Director provided a recap of the event held at the Library on November 4, 2017. President Kelley Kalinich thanked Eileen for her work on the event. Eileen provided a summary of income totaling $105,210. Expenses have yet to be tallied. The Live Auction was very productive with the Rosemary Beach house going for $19,000. Ticket sales totaled 260 with 280 in attendance including complimentary tickets for committee members. The Silent Auction also went well. There was an abundance of items and this raised $17,000. The committee will meet on November 15, 2017 for a final wrap-up. The Foundation Board members who attended discussed the event and gave accolades to Eileen for a celebratory event.

New Membership- President Kelley Kalinich then introduced Joli Murphy to the group. She invited Joli to share with the Board information about herself and her interest in joining the Foundation Board.

End Panel Naming- President Kelley Kalinich explained she had reached out to Robert Barry to thank him for his continued monthly donation to the Glen Ellyn Library Foundation and to offer him the opportunity to have a name plate installed on one of the end panels to recognize his total contributions now exceeding $2,500. He was agreeable and a name plate is being created. Once the name plate is installed he and his family will be invited for a photo opportunity.

Financial Report – Treasurer Merrill Rajeck presented the Financial Report. He noted that the market has been kind over the past twelve months. The cash balance is currently $40,153.98. Assets total $376,989.96 as of October 31, 2017. This reflects a return of 16.83% over the past twelve months and a return of 6.94% since the Foundation was established in June 1999.
After a brief discussion regarding cash flow, it was agreed that the Board will revisit the money market investment at the January Foundation meeting.

President Kelley Kalinich asked for a motion to approve the financial report. Trustee Gary Still moved to accept the financial report, as presented. The motion was seconded by Trustee Dave Haugstad. All ayes.

**Library Director Bussey Report** – The following items were highlighted:

*Library Renovation Stage III* – The following items have been identified for the final state of the renovation of the Library: Circulation Desk with Drive Up access, efficient and user-friendly meeting rooms, as well as a small café. The projected budget is $1.75 million with a construction target timeline of 2018. The project has gone out for bid and was approved by the Library Board. The Foundation monies raised will go towards the café part of the project.

*SWAN Migration* - The Library will be migrating from the 8 member LINC catalog consortium to the 70+ SWAN catalog consortium. This will result in a larger collection for members to access. This will take place in May 2018.

*3D Ornament Contest* - 25 entries were made for the 3D ornament contest. Library staff will vote on the top 3 and these will be produced to be sold for $5 each. The proceeds will go to the Foundation. The Board discussed some other future projects that could be implemented to raise funds, while also featuring the Library. It was also noted that it would be ideal to remind the participants of The Jungle Book Ball to consider donating to the Foundation on Giving Tuesday. The event committee will review this idea.

**Old Business** – There was no old business to discuss.

**New Business**

*Nominations for Reappointment of Board Members Whose Terms Expire* – After a brief discussion on the by-law requirements, Trustee Jim Meyers moved, seconded by Trustee Dave Haugstad to nominate for reappointment, Kelley Kalinich, Merrill Rajeck and Gary Still. All ayes.

*Appointment of Annual Internal Financial Review Committee* – President Kelley Kalinich asked for a motion to approve Trustee Dave Haugstad, Trustee Judy Wagner, Treasurer Merrill Rajeck and Library Director Dawn Bussey as the 2017 review committee. Trustee Gary Still moved to appoint said financial review committee, as presented. The motion was seconded by Trustee Jim Meyers. All ayes.

The committee will schedule a date to conduct the annual review of the financials.

*Setting of Annual Meeting in January 2018* – The date of Thursday, January 4, 2018, at 10:00 a.m. was identified. The meeting will take place in the 3rd floor Board Meeting Room.
**Miscellaneous Announcements** – There were none.

**Next Meeting** – The next meeting is scheduled for Thursday, January 4, 2018, at 10:00 a.m. The meeting will be held in the 3rd Floor Board Room.

**Adjournment** – There being no further business, Trustee Jim Meyers moved, seconded by Trustee Kelli Christiansen to adjourn the meeting at 11:22 a.m. All ayes.