CALL TO ORDER:
President Crawford called the meeting to order at 7:30 P.M.

ROLL CALL:
Trustees Present:
President: Chris Crawford  
Vice President: Jill Clouse  
Treasurer: Molly McGinnis Knapke  
Secretary: Barbara Rundell  
Trustee: Diana Foth  
Trustee: Andre Wright

Trustees Absent:
Trustee: Shannon Burgess

Library Staff Present:
Library Director: Dawn Bussey  
Business Manager: Maria Tachna  
Adult Department Director: Susan DeRonne  
Youth Department Director: Heather McCammond-Watts  
Circulation Department Director: Carrie Jeffries

Others Present:
Sean Clouse  
Maryn Clouse  
Amanda Muchmore  
Emily Muchmore

AUDIENCE PARTICIPATION:
Heather McCammond-Watts, Director of the Youth Department, gave a brief presentation to the Board. Heather started as the new Youth Director about four months ago and is getting acclimated to the Library and community. The popular summer reading program is still going in full swing, and the department has recently increased its technology programming. The Library now offers programming such as Bloxels, a hands-on platform for kids to build, collaborate, and tell stories through video game, Google CS First Club, which exposes kids to computer science and teaches coding in a hands-on way, and increased 3D printing programs are now being offered. Christina Keasler, Youth Technology Librarian recently attended the Illinois Education and Technology conference to learn more about augmented reality. Christina is researching ways the Library can support the schools with this new technology. Sensory Saturdays are popular and continue to be offered. The Youth Department continues to investigate ways to deepen partnerships and continue to offer literacy support to compliment ongoing programming at the Library and when on Outreach. The Youth Staff has added purposeful play areas to the department which consist of thematic based play areas, the current theme being outer space. The Youth collection is evolving, more play packs are being added to the collection along with more browsable sections.

MINUTES OF PREVIOUS MEETING:
Vice President Clouse moved to accept the minutes of the regular Library Board meeting on July 16, 2018. Motion Seconded and Carried – Voice Vote Unanimous.
COMMUNICATIONS:
The Board reviewed the monthly correspondence.

OFFICER’S REPORT:
Treasurer McGinnis reported on the financials in June. Of particular note this month, $375 was paid to Amigos Library Service for the annual Library Marketing Conference, $499 was paid to Information Today for the Internet Librarian Conference, $23,435 was paid to Utica National Insurance Group for annual general liability coverage and $4,731 was paid to Utica annual worker’s compensation coverage, $9,197.93 was paid to JES Restaurant for additional café equipment, and $11,937 was paid to Library Furniture International for furniture for the redesign

FINANCIAL REPORTS:
Treasurer Knapke moved to authorize expenditures for goods and services totaling $350,053.18 as listed in the August 2018 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.


LIBRARIANS’ REPORTS:
Director Bussey reported on statistics for the month. 153 members utilized the new drive up window during the last couple weeks of July, and so far, it is being well received. Loans of material increased 42% for the month and 3% for the year. This could be due to summer usage, and the new auto renewal feature. The number of holds filled increased 71%, adult database usage increased 1% and youth database usage increased 150%, mostly due to Tumblebooks usage, and overall program attendance increased 22%.

Soon the café will be turned over to Brian and Danny, the owners of the Garden of Reading. The architects will be out Wednesday to create a final punch list, however the wood panels for the wall and the donor tree are still a few weeks out. The meeting rooms are open for Library use and will be open to the public in September. The FY2018 Per Capita grant has been received.

A Budget Committee meeting is tentatively scheduled for September 11th or 12th at 7 PM, and the Board Retreat is scheduled for October 20th at 9:00 AM.

Secretary Rundell moved to accept the Librarian’s Report. Motion Seconded and Carried - Voice Vote - Unanimous.

NEW BUSINESS:
Review Services Provided by Illinois Veterans’ History Project for FY19 Per Capita Grant:
This year one of the requirements for the Per Capita Grant is that the Board review and familiarize themselves with services provided by the Illinois Veterans’ History Project. The Board visited http://www.cyperdriveillinois.com/departments/library/public/vertansproject.html to review these services so that all Board Members are familiar with the content.

Approval of DAR Constitution Week Display:
Vice President Clouse moved to approve the DAR’s request to display information for Constitution Week. Motion Seconded and Carried – Roll Call Vote – Unanimous.
ADJOURNMENT:
At 8:28 Trustee Foth moved to adjourn the Library Board meeting. Motion Seconded and Carried – Voice Vote Unanimous

Meeting adjourned at 8:29

Maria Tachna
Business Manager