CALL TO ORDER:
President Crawford called the meeting to order at 7:30 P.M.

ROLL CALL:
Trustees Present:
President: Chris Crawford  Vice President: Jill Clouse
Treasurer: Molly McGinnis Knapke  Secretary: Barbara Rundell
Trustee: Shannon Burgess  Trustee: Diane Foth
Trustee: Andre Wright

Library Staff Present:
Library Director: Dawn Bussey
Business Manager: Maria Tachna
Circulation Department Director: Carrie Jeffries

AUDIENCE PARTICIPATION:
Melissa Hilt, Assistant Director and Programming Librarian for the Youth Department, gave a brief presentation to the Board. Melissa has been in her current role for 17 years. Some of her tasks include helping with onboarding and training of new staff, creating the desk schedule, and ordering all the picture books and kits, and booking all family and summer reading programs. An effort was made this year to make the program more of a “Summer of Learning” program and included some activities other than reading like helping the family cook a meal, exercise for 15 minutes, or go for a bike ride.

Amy Franco, Assistant Director and Programming Librarian for the Adult Department, gave a brief presentation to the Board. This position is new to the Library and Amy, beginning in January 2018. The Library continues to receive positive feedback about the quality and variety of programs offered. GEPL is at the forefront of what libraries are doing in the area and probably nationwide. Amy discussed the variety of controversial programming the Library has recently offered such as panels on homelessness, world religions, and the opioid crisis, programs on understanding fake news, and most recently on medical marijuana. The intention is not to invite controversy, but to provide good information on all topics. So far, the Library’s controversial programs have been well received because of the high-quality level offered, and staff are able to set a tone of respect and decorum for all programs

MINUTES OF PREVIOUS MEETING:
Vice President Clouse moved to accept the minutes of the regular Library Board meeting on August 20, 2018 as amended. Motion Seconded and Carried – Voice Vote Unanimous.

Vice President Knapke moved to accept the minutes of the Budget Committee meeting on September 12, 2018. Motion Seconded and Carried – Voice Vote Unanimous.

COMMUNICATIONS:
The Board reviewed the monthly correspondence.
OFFICER’S REPORT:
Treasurer McGinnis reported on the financials in June. Of particular note this month, $445 was paid to HR Source (previously Management Association) for a law conference, $980 was paid to the Illinois Library Association for dues and memberships and attending the annual conference, $8,241 was paid to Library Ideas for Freegal, $5,543 was paid to Tierney for meeting room AV Equipment, and $42,880.74 was paid to Shales McNutt for progress made on the renovation.

FINANCIAL REPORTS:
Treasurer Knapke moved to authorize expenditures for goods and services totaling $256,373.51 as listed in the September 2018 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.


LIBRARIANS’ REPORTS:
Director Bussey reported on statistics for the month. Loans of material increased 16% for the month, 5% for the year, holds placed increased 6% for the month, holds filled increased 73% for the month, SWAN items sent increased 60% and SWAN items received increased 49% for the month, adult database usage increased 15% for the month, 9% for the year, youth database usage has increased 73% for the year, young adult program attendance increased 113% for the year, and study room usage increased 29% for the month and 9% for the year. The drive-up window has been used to check out 701 items thus far.

Brian and Danny are working on opening the café as soon as they can, it will still be another 4-6 weeks before opening.

The Summer Reading program was a big success, checks will be presented to SCARCE with a photo op this week. A press release and photo will go out after that. The Friends of the Library had a 2-day sale and netted over $3,400.

Vice President Clouse moved to accept the Librarian’s Report. Motion Seconded and Carried - Voice Vote - Unanimous.

NEW BUSINESS:
2018 Tax Levy and FY2019 Operating Appropriation Resolution 2018-4:
This year, two different versions of the levy were presented to the Board. One included a $16,226 increase from last year, and one remained flat showing no increase. Discussion ensued. Treasurer Knapke moved to approve version two of Resolution 2018-4, the 2018 Tax Levy and 2019 Operating Fund Appropriation with a $16,226 increase from the 2017 Tax Levy. Motion Seconded and Carried – Roll Call Vote – Unanimous.

Approval of Revenue and Expenditures Resolutions 2018-5 and 2018-6:
Treasurer Knapke moved to approve version two of Resolutions 2018-5 and 2018-6 with a $16,226 increase from last year’s budgets totaling $5,176,151 in expenditures and $5,245,087 in revenues. Motion Seconded and Carried – Roll Call Vote – Unanimous.

Approval of League of Women Voters Registration Table:
Vice President Clouse moved to approve the DAR’s request to display information for Constitution Week. Motion Seconded and Carried – Roll Call Vote with Trustees Burgess and Knapke abstaining.
ADJOURNMENT:
At 9:10 Vice President Clouse moved to adjourn the Library Board meeting. Motion Seconded and Carried – Voice Vote Unanimous

Meeting adjourned at 9:11

Maria Tachna
Business Manager