CALL TO ORDER:
President Crawford called the meeting to order at 7:30 P.M.

ROLL CALL:

Trustees Present:
President: Chris Crawford  Vice President: Jill Clouse
Treasurer: Molly McGinnis Knapke  Secretary: Barbara Rundell
Trustee: Shannon Burgess  Trustee: Andre Wright

Trustees Absent:
Trustee: Diana Foth

The chair declared that a quorum was present.

Library Staff Present:
Library Director: Dawn Bussey
Business Manager: Maria Tachna
Circulation Department Director: Carrie Jeffries

Others Present
Tim Brinker
Molly Hoerster
Karen Volk

AUDIENCE PARTICIPATION:
Josh O’Shea, Young Adult Librarian, gave a brief presentation to the Board. Josh highlighted some programs held in 2018 as well as some current programming. The last late-night high school study session saw the highest attendance the Library has had, breaking over 90 students each night, and the therapy dogs in attendance have become increasingly popular with the students. Currently, the Teen Art Contest has been very well received, and has had its’ highest attendance since inception. The art work will be displayed thru March and is also available on the website. Currently, Josh is working on slowly integrating Spanish titles into the Young Adult Fiction section and the new Spring event: GEPL-Con.

Tom Malinowski, Middle School Librarian, gave a brief presentation to the Board on some highlights since his start with the Library in March. Tom emphasized having over 50 middle school volunteers this past summer. Some of their basic duties included: dusting and cleaning shelves, pulling items for displays, and helping to craft items for storytimes. Tom also highlighted a recent program, “Middle to Little” a partnership with District 41 where students from a Hadley communications class came and presented a storyline to small
children. This program was very successful, and Hadley students will be coming in again early April to do a puppet show.

**MINUTES OF PREVIOUS MEETING:**
Vice President Clouse moved to accept the minutes of the regular Library Board meeting on January 21, 2019. Motion Seconded and Carried – Voice Vote Unanimous.

**COMMUNICATIONS:**
The Board reviewed the monthly correspondence.

**OFFICER’S REPORT:**
Treasurer Knapke reported on the financials this month. Of particular note, for FY 2018 payments, $1,493 was paid to Library Furniture International for the remainder of the furniture needed for the remodel. In FY 2019, $949 was paid to American Library Association and $935 was paid to Illinois Library Association for staff memberships, $2,300 was paid to the Village of Glen Ellyn for the annual parking space rental, $2,833.50 was paid to Delta Building Technologies for quarterly maintenance, $2,326.81 was paid to Marcomm Electric for updated lights in the book nook corner, and $4,760 was paid to The Lee Quigley Company for the cleaning and refinishing of the brass in the member elevator.

**FINANCIAL REPORTS:**
Treasurer Knapke moved to authorize expenditures for goods and services totaling $289,295.08 as listed in the February 2019 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote Unanimous.

Treasurer Knapke moved to accept the January 2019 Revenue and Fund Summary Report, and February 2019 Expenditure Reports. Motion Seconded and Carried – Voice Vote Unanimous.

**LIBRARIANS’ REPORTS:**
The Short Story kiosk has arrived at customs in New York. Its anticipated arrival date is towards the end of February or beginning of March.

Director Bussey presented the idea of creating a compassion fund for the Library. The idea stemmed from the polar vortex and members calling interested in providing some food to the unsheltered during that time. The money in that fund would be strictly from donation and non-tax dollars. Those dollars would be turned into food vouchers and possibly distributed at the PADS facility. Unsheltered individuals could then turn in a voucher for something to eat or drink at the café, and monies from the compassion fund could then be used to reimburse the café. The Board discussed and supported the idea and suggested to start small. Director Bussey will name the fund, put a monetary cap on it, and bring the proposal to the Board in March.

Michael Perich, owner of The Gnome colony on Main St., has graciously offered to give the Library 10% of proceeds from sales the week of April 7th-13th, which also coincides with National Library Week. The donation will go to support the Bus to Books Program.
Development of the Check the Library campaign is well underway. The Marketing Department was able to see it for the first time today. The logo is being brushed up with some color changes as well. There will be a meeting March 4th with staff to kick off the campaign.

Minimum wage will be increasing in Illinois, up to $15 an hour by 2025. At the same time, there has been some talk concerning a property tax freeze or reduction.

Two things to talk about in the community are: GEPL-Con will be Saturday, March 16th from 10-1 and will have activities for the entire family, and the Learn to Sew for Adults program is March 4th from 6-9, however, there is already a waiting list for the class, sewing machines are now available for members to check out.

Trustee Burgess moved to accept the Librarian’s Report. Motion Seconded and Carried - Voice Vote - Unanimous.

**NEW BUSINESS:**

**Approval of the 2018 Illinois Public Library Annual Report:**
Secretary Rundell moved to approve the 2018 Illinois Public Library Annual Report. Motion Seconded and Carried – Voice Vote – Unanimous.

**Approval of Consultants for Fire System Controls Upgrade:**
Trustee Burgess moved to approve the proposal provided by Grumman/Butkus Associates in the amount of $18,612 plus any necessary reimbursable expenses and/or additional services per the rates given in the proposal. Motion Seconded and Carried – Roll Call Vote – Unanimous.

**ADJOURNMENT:**
At 8:48 Vice President Clouse moved to adjourn the Library Board Meeting. Motion Seconded and Carried – Voice Vote Unanimous.

Meeting adjourned at 8:49 pm.

Maria Tachna

Business Manager