Invitation to Bid and Specifications
Outreach Van

1. General: The Glen Ellyn Public Library will be accepting sealed bids for an Outreach Van. The Vendor shall provide the van as required in the specifications. Vendor shall arrange and coordinate all logistics to assist in delivery of a completed vehicle to the Library. In lieu of additional delivery expense, Library personnel will be available to pick up the vehicle.

2. Specifications: The equipment shall be new and manufacturer’s standard model in current production, including all standard features and accessories. The equipment shall meet the minimum specifications and requirements listed below.

Notice: These specifications are intended to establish the class of product required, therefore, only deviations, which do not affect form, fit or function of equipment, will be considered and such considerations shall be at the sole discretion of the Library. Additional features may be added if included in a “package” at no cost.

   3.1 Engine: Electric
   3.2 Transmission: Single Speed
   3.3 Maximum Payload Capacity 3,330 lb.
   3.4 Wheelbase: 148”
   3.5 Height: 110.1”

Other mandatory options include the following:
   3.6 Rear door 50/50 hinged 253 degree opening
   3.7 Black wheel well liners – front only
   3.8 Running Boards
   3.9 Keys: Two additional
   3.10 Blind Spot Assist 1.0
   3.11 Reverse Sensing System
   3.12 Side Sensing System
   3.13 360- Degree with Split View and Front Washer
   3.14 Exterior Color: Oxford White
   3.15 Interior Color: Dark Palazzo Gray Vinyl seats and front floor covering
   3.16 Full Rear Compartment Lighting
   3.17 Front Overhead Shelf
   3.18 Assist Handle – B-Pillar Passenger Side
Price the following as potential add-ons:

3.19 Pro Power on Board – 120V/2.4kW
3.20 Three year extended warranty in addition to standard warranty

Supplier to quote MSRP, dealer and manufacturer discounts and rebates, as well as anticipated delivery date.

4. Bid Requirements: Any questions regarding the actual bid should be directed to Dawn Bussey, 630-790-6760. Each bidder, by making a bid to furnish the aforementioned, signifies their intention and good faith to enter into a contract with the Glen Ellyn Public Library should they be awarded the bid.

The Board of Trustees reserve the right to reject any and all bids.

Sealed bids will be accepted at the Glen Ellyn Public Library, 400 Duane Street, Glen Ellyn, IL 60137, Attention: Dawn Bussey, Library Director, until January 6, 2022 at 10:00 am CST. At 10:30 am CST, the sealed bids will be publicly opened and read aloud at the library. Bids shall be submitted prior to the deadline in an opaque, sealed envelope marked “Glen Ellyn Public Library- Outreach Van” on the outside. No bids will be accepted after the deadline.