

MINUTES

**Glen Ellyn Library Foundation Board Meeting
9:15 a.m. Wednesday, August 24, 2022
Glen Ellyn Public Library 3rd Floor Board Room**

I. Call to Order and Roll Call

The April 5, 2022, Regular Meeting of the Glen Ellyn Library Foundation Board was called to order at 9:18 a.m. Present were President Joli Murphy, Treasurer Merrill Rajeck, Secretary Kelli Christiansen, and Board Members Peter Cooper, Tony DeCesare, Molly Mattaliano, Gina Meyers, Jim Meyers, and Marlene Slansky. Member Kelley Kalinich arrived at 9:20 a.m. Also present were GEPL Executive Director Dawn Bussey and Development Officer Carrie Gowans. Also in attendance was Glen Ellyn Public Library Board of Trustees President Molly McGinnis.

II. Approval of Minutes of April 5, 2022, Regular Meeting and Executive Session

Member Cooper motioned and Member J. Meyers seconded to approve the minutes with minor edits.

III. Special Guest: Dan Anderson

Special guest Dan Anderson met with the Board. For additional information, see item VIII: Old Business regarding the 2023 Gala.

IV. Board President Report

A. *Foundation Updates—Development Officer Position Status*

President Murphy reported that Director Evans resigned as Development Officer and left the position in June.

B. *Welcome to New Development Officer Carrie Gowans*

Carrie Gowans was introduced as the new development officer as of August 16, 2022.

C. *Bylaws update in time for November Officer nominations—VP role and standing committee structure*

President Murphy suggested the Board establish a new position: a vice president to help with succession planning and fundraising. Also discussed was the possibility of establishing standing committees. In addition, President Murphy proposed amending §6 of the GELF Bylaws for 2023. Proposed language was provided and discussed.

No motion taken.

V. Treasurer Report

A. *Review and Approval of Financial Reports*

Treasurer Rajeck presented the financial reports for the period ending July 31, 2022. Highlights included a balance of \$26,646.26 in the GELF Charles Schwab

account and \$13,166.36 in the Glen Ellyn Bank & Trust account. Withdrawals had been made for Director Evans's salary reconciliation, gala expenses, database, and walkway bricks.

B. *Financial Review and Investment Portfolio Results*

Treasurer Rajeck reported that the GELF fund balance totaled \$456,994 as of July 31, 2022. The five-year return as of July 31, 2022, was 6.11 percent.

President Murphy motioned and Member DeCesare seconded to approve the Treasurer Report. Motion passed unanimously.

C. *Approve D&O Insurance premium expense*

Member Cooper approved and Member Mattaliano seconded a motion to approve this regular expense of \$748. Motion passed unanimously.

VI. *Library Director Report*

Director Bussey thanked the GELF Board for its work on the 2023 gala and noted that she and Member Kalinich, both of whom were instrumental in the 2017 Jungle Book Ball, are available as resources.

A. *Update Regarding Current Library Services and Operations*

Director Bussey reported that more than two thousand participants engaged in the Summer Reading program, which benefited the Blanding turtles for DuPage County Forest Preserve District. GELF will donate \$1,000 for the program.

Member Cooper motioned and Member Mattaliano seconded a motion to approve the expense. Motion passed unanimously.

B. *Outreach Van Procurement Progress and Laser Cutter Status*

Director Bussey reported that delivery of the Outreach Van has been delayed again due to supply chain issues. Plans are that delivery is expected sometime in Q1 2023, with an increased cost of \$7,000 for a total of roughly \$110,000. Bussey added that the grant funds are extendable. Director Bussey also reported that the laser cutter is up and running. Programming related to the equipment was scheduled to begin in September 2022.

C. *Community Cupboard*

Director Bussey reported that the Community Cupboard has been erected between the service desk and meeting rooms. The cupboard includes items such as socks, toothbrushes, and stamps for those in need. Donations are being accepted.

D. *Makerspace*

Director Bussey shared renderings of "The Workshop," a makerspace that will include several workstations and the appropriate mechanicals (e.g., plumbing, ventilation). Cost estimates are \$119,837.30 to be expensed in 2024.

VII. *Development Director Report*

A. *Carrie Gowans's comments*

Carrie Gowans introduced herself as the new development director. She will work approximately twenty hours per month, and likely more during the gala planning. Gowans reports that she brings to the position a current database of

contacts throughout Glen Ellyn.

VIII. Old Business

A. 2023 Gala

Member Mattaliano reported that the 2023 Gala will be billed as The Silver Ball, to be held April 28, 2023, at the Morton Arboretum. Save the Date cards will be created as quickly as possible. The Blue Water Kings have been hired to provide music for the event. Auction Technology Company will build a website for the event. The gala committee is being assembled.

B. Introduction of Dan and Midge Anderson as Event Honorees

Dan and Midge Anderson, who were instrumental in the founding of GELF, will be the honorees for The Silver Ball, which will mark the 25th anniversary of the Foundation. Dan Anderson presented the GELF Board with a \$10,000 donation and reported that he also would offer a \$15,000 matching grant for the event.

C. Gala Theme and Proceeds

The Board agreed that The Silver Ball would, indeed, be the theme of the gala for 2023. Proceeds will benefit The Workshop makerspace.

D. 2022 Ice Cream Social

It was reported that the 2022 Ice Cream Social held in June was delayed and that participation was affected due to a tornado siren that went off just as the event was supposed to begin. Tony DeCesare attended to represent GELF.

No motion taken.

IX. Miscellaneous Announcements

A. Molly McGinnis, president of the GEPL Board of Trustees, introduced herself and spoke about various GEPL initiatives.

B. The GELF Board discussed whether to provide books for Ukraine. It was noted that some Ukrainian refugees are students at Glenbard West. It was decided that collecting and shipping books to Ukraine was not an effort to be undertaken by GELF.

C. The next GELF Board meeting was scheduled for 6:30 p.m. Wednesday, November 2, in the library's 3rd floor boardroom.

X. Adjournment

The Board unanimously approved to adjourn at 11:10 a.m.