

Glen Ellyn Library Foundation Board Meeting Agenda

March 6, 2024 – 9:30am

Glen Ellyn Public Library 3rd Floor Board Room

Join Via Zoom: <https://zoom.us/j/93901790041?pwd=YnF5MzdTd3VtWWlOSmQyRFE3dG14UT09>

- I. Call to Order and Roll Call
- II. Welcome new Board member: Keith Mote
- III. Approval of Previous Board Meeting Minutes from January 10th, 2024
- IV. Board President Report (Gina Meyers)
 - A. Resignation of board member Marlene Salansky
 - B. Thanks to Nominating Committee (Peter, Jim)
 - a. Brought on 3 new board members, Marlene replacement in progress.
 - b. Gina updated the Board Member Handbook; distributed to new members for onboarding
 - C. Thanks to Carrie, Molly, Rachael: Completing 2023 Newsletter for March release date
 - D. Thanks to Kelley: Sharing her insights/experience with me as new board president
- V. Treasurer Report – Present Jan/Feb 2023 Financials (Merrill Not in Attendance)
 - A. Review and Approval of Financial Reports
 - B. Recap Contributions and Disbursements since Jan 2024
- VI. Library Director’s Report
 - A. Current library services and operations update
 - B. Makerspace project update
 - C. Locker expansion project update / request for donation (\$15,000)
 - D. Approval of Summer Reading Program donation (\$1,000)
- VII. Development Director Report
 - A. Donor tax letters status
 - B. Newsletter mailing update – request approval of mailing costs
 - C. Website update: Board member bios, Message from the President
 - D. Foundation events & participation requests
 - Donor Appreciation May 17th - Cancelled; discuss other options
 - Chamber of Commerce non-profit networking session - June 6th: Dawn, Katie (Friends) and Gina will present brief overviews
 - Glen Ellyn Ice Cream social - June 10th . Foundation participation request.
 - Friends Human Experience - July 26th . Foundation participation and \$500 donation request
 - Ribbon Cutting for Makerspace – July TBD
 - E. Donor Relations Action Plan: Present 2023 plan based on Mar 4th meeting with Gina and Peter.
- VIII. Old Business
 - A. Financial Review Committee status update (Kelley)
 - B. Nominating Committee: Status of Marlene Replacement (Peter, Jim)
- IX. New Business
 - A. Plan new member orientation session to review goals/bylaws, member roles/committees, financial/investment approach, Q&A (Gina)
 - B. Gather input from Board on Thursday April 25th strategic planning session agenda (Gina) to be held at DuPage Innovation center located in the Civic Center.
- X. Miscellaneous Announcements
- XI. Adjournment