

Glen Ellyn Public Library Board of Trustees

Meeting of August 18, 2025

3rd Floor Boardroom

CALL TO ORDER:

President Volk called the meeting to order at 7:00 PM

ROLL CALL:

Trustees Present:

President:	Karen Volk	Vice President:	Kathy Slovic
Treasurer	Andrew Savikas	Secretary:	Richard Jones
Trustee:	Chris Crawford	Trustee:	Kay Fillingham
Trustee:	Beth Murin		

Others Present:

Chris English

Staff Present:

Dawn Bussey	Library Director
Julia Binkowski	Library Services Director
Leslie Jacobs	Adult Department Director
Maria Shackles	Youth Department Director
Maria Tachna	Assistant Director

AUDIENCE PARTICIPATION:

Melissa Hilt, Community Engagement Librarian, provided a brief presentation to the Board. Melissa provided the Board with an update on community engagement and outreach initiatives. She highlighted the Earth Day storytime collaboration with the Glen Ellyn Park District and discussed the many community partnerships currently in place, including new partnerships with the Butterfield Park District and the Western DuPage Special Recreation Association. So far in 2025, outreach efforts and community partnerships have reached more than 3,000 people. Melissa also shared information about the Library's four Little Free Library locations, which collectively distribute more than 3,000 books annually. Looking ahead, she described the upcoming "Book Bins for Businesses" program, in which curated book collections will be placed in local businesses for customers to enjoy while they wait. Each bin will be tailored to the specific audience of that business.

Josh also provided the Board with a report on his recent outreach activities. Highlights included calling bingo, where he has added music and energy to the events, and participating in a networking group at Churchill Place. Through this group, he has strengthened connections with other senior living communities, including Brookdale and Atria. Josh also supported programming related to Native American and Indigenous communities, including a recent screening and discussion event. He expressed pride in the relationships being built and emphasized his commitment to continuing to expand outreach and partnerships within the community.

MINUTES OF PREVIOUS MEETING:

Trustee Crawford moved to accept the minutes of the regular Library Board Meeting on July 21, 2025. Motion Seconded and Carried – Voice Vote - Unanimous.

COMMUNICATIONS:

The Board reviewed the monthly communications.

OFFICER'S REPORT:

Treasurer Savikas reported on the financials this month. Of particular note, \$12,765.33 was paid to Cintas Corporation for texting and inspection of all emergency exit lighting, inspection, testing, and recharging of fire extinguishers, and replacements made when necessary, \$14,240.96 was paid to WT Cox for the library's annual magazine subscription, and \$9,195 was paid to Provanage for 8 Dell Latitude 5450's, 5 networking switches, 15 keyboards and mice, 7 monitors, and 3 pro smart docks. On the revenue side, just over 50% of property tax money has been collected, investment income is higher than anticipated as are impact fees and Makerspace revenue.

FINANCIAL REPORTS:

Treasurer Savikas moved to authorize expenditures for goods and services totaling \$341,840.20 as listed in the August 2025 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote - Unanimous.

Treasurer Savikas moved to accept the July 2025 Revenue and Balance Sheet, and the August 2025 Expenditure Report. Motion Seconded and Carried – Voice Vote - Unanimous.

LIBRARIANS' REPORTS:

Director Bussey shared an update on monthly statistics, noting positive trends across several service areas. Library visits increased by 6%, and locker deliveries rose by 8%, continuing to be heavily utilized. Loans of material increased 5% for the month, reference inquiries increased 3% for the month, program attendance increased 42% for the month and spread across both the Adult and Youth departments, and study rooms stayed the same, but are still heavily used with 664 uses in July. Director Bussey also provided a comparison to pre-pandemic statistics to give additional context for current usage.

3 things to know or share: 1. Talk to your village trustees about working with us to find a better way to use the commuter lot, 2. The Workshop hours have been reduced for now due to staffing shortages, 3. The Steak Fry is September 9th, and it's a great event!

COMMITTEES:

Budget:

A budget committee meeting has been scheduled for Monday, August 25, 2025, at 7 PM.

Advocacy:

An advocacy committee is scheduled for September 29, 2025.

NEW BUSINESS:**Recommendation to Approve Revised Open Books, Open Doors Guidelines:**

Treasurer Savickas moved to approve the recommendation to revise the Open Books, Open Doors Guidelines. Motion Seconded and Carried — Roll Call Vote – Unanimous.

OTHER BUSINESS:**Establish Retreat Date:**

The annual board retreat has been scheduled for Saturday, October 4th from 9:00 – 12:00. There will be an ice breaker and a building walk through. Please pass on other ideas to President Volk.

EXECUTIVE SESSION AND ADJOURNMENT:

At 8:10 pm, Trustee Murin moved to Adjourn the Regular Library Board Meeting and move into executive session for the purpose of a personnel matter. Motion Seconded and Carried – Voice Vote – Unanimous.

Meeting adjourned at 8:11

Maria Tachna
Assistant Director