

Glen Ellyn Public Library Board of Trustees

Meeting of September 15, 2025

3rd Floor Boardroom

CALL TO ORDER:

President Volk called the meeting to order at 7:00 PM

ROLL CALL:

Trustees Present:

President:	Karen Volk	Vice President:	Kathy Slovic
Treasurer	Andrew Savikas	Secretary:	Richard Jones
Trustee:	Chris Crawford	Trustee:	Kay Fillingham
Trustee:	Beth Murin		

Staff Present:

Dawn Bussey	Library Director
Julia Binkowski	Library Services Director
Leslie Jacobs	Adult Department Director
Ann Lindsey	Materials Processing Manager
Maria Shackles	Youth Department Director
Maria Tachna	Assistant Director

AUDIENCE PARTICIPATION:

Maria Shackles and Ellie Hansen provided the Board with an overview of the Youth Department, highlighting staff introductions, key programs and services, community outreach initiatives, and upcoming departmental updates. They began by introducing the Youth Services team, which includes both full-time and part-time staff members. Three team members currently serve on statewide book award nominating committees: Beth Kirchenberg serves on the Rebecca Caudill Young Readers' Book Award Committee, which selects titles for grades 4–8; Payton Hughes serves on the Monarch Award Committee, which focuses on materials for grades K–3; and Alexa serves on the Bluestem Award Committee, which covers grades 3–5.

Maria and Ellie highlighted the wide range of services provided by the Youth Department, including outreach, passport processing, programs, and school partnerships. Programming serves children from newborns through middle school, while outreach extends to community events such as the Festival of the Arts and Oaktober in partnership with the Park District, as well as collaborations with local Girl Scout and Boy Scout troops. Passport services continue to increase in popularity, offering families a welcoming and efficient experience. The department also hosted the DuPage County-wide Institute Day, further emphasizing its role in supporting community learning and engagement.

The summer season continues to be a major highlight for the Youth Department. This year, the team served children from birth through grade eight and saw strong community participation, with approximately 5,000 attendees across summer programs—an increase of 22% compared to the previous year. Notable programs included the Ice Cream Social, Storytime in the Park held at three locations, Movies in the Park, and the Bus to Books program. Outreach also grew significantly, with about 2,300 participants at outreach events, representing a 15% increase in attendance.

Looking ahead, Maria and Ellie shared plans for a Youth Department refresh. Planned updates include reshaping the service desk for greater visibility, adding a new passport office adjacent to the play space, creating two additional study rooms, and introducing a flexible space that can serve multiple purposes. The renovation will also include a redesigned play area with new structures and a dedicated workspace providing desks for all Youth Department staff.

MINUTES OF PREVIOUS MEETING:

Chris Crawford moved to accept the minutes of the regular Library Board Meeting on August 18, 2025 as amended. Motion Seconded and Carried – Voice Vote - Unanimous.

Treasurer Savikas moved to accept the minutes of the Budget Committee meeting on August 25, 2025. Motion Seconded and Carried – Voice Vote - Unanimous.

COMMUNICATIONS:

The Board reviewed the monthly communications.

OFFICER'S REPORT:

Treasurer Savikas reported on the financials this month. Of particular note, \$12,765.33 was paid to Cintas Corporation for annual testing and inspection of all emergency exit lighting and recharging of fire extinguishers, \$6,280 was paid to Jacobs & Sons for seal coating and striping of parking lot, and \$8,747 was paid to RAILS for the Ebsco database and Boundless platform.

FINANCIAL REPORTS:

Treasurer Savikas moved to authorize expenditures for goods and services totaling \$261,991.10 as listed in the September 2025 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote - Unanimous.

Treasurer Savikas moved to accept the August 2025 Revenue and Balance Sheet, and the September 2025 Expenditure Report. Motion Seconded and Carried – Voice Vote - Unanimous.

LIBRARIANS' REPORTS:

Director Bussey reported on statistics for the month, noting positive trends across several service areas. Visits to the library have increased 37% for September, loans of material increased 2% overall, but 19% in e-materials, reference inquiries increased 10% for the month, adult database usage increased 11%, and program attendance increased 29%, much of that from outreach efforts.

The Foundation is the beneficiary of two IRAs from a single individual, totaling just over \$200,000. The organization is currently considering hiring a new Development Director. The Friends of the Library recently held a very successful book sale, generating over \$4,000 in revenue from used book sales. The library refresh project is currently underway.

3 things to know or share: 1. Haunted library is 10/17 from 6 – 8 pm, 2. Staff in-service is October 3rd and the library will be closed, and 3. The library has a podcast studio, funded by the Library Foundation, tell your friends and neighbors!

NEW BUSINESS:

Review and Approve 2025 Tax Levy and FY2026 Operating Appropriation Resolution 2025-1:

Trustee Crawford moved to approve the 2025 Tax Levy and FY2026 Operating Appropriation Resolution 2025-1. Motion Seconded and Carried — Roll Call Vote — Unanimous.

Review and Approve Revenue and Expenditures Resolutions 2025-2 and 2025-3:

Trustee Crawford moved to approve the Revenue and Expenditures Resolutions 2025-2 and 2025-3. 2025 Tax Levy and FY2026 Operating Appropriation Resolution 2025-1. Motion Seconded and Carried — Roll Call Vote — Unanimous.

OTHER BUSINESS:

Retreat Date:

The annual board retreat has been scheduled for Saturday, October 4th from 9:00 – 12:00. There will be an ice breaker and a building walk through. Please pass on other ideas to President Volk.

ADJOURNMENT:

At 7:54pm, Trustee Crawford moved to Adjourn the Regular Library Board Meeting. Motion Seconded and Carried – Voice Vote – Unanimous.

Meeting adjourned at 7:55

Maria Tachna
Assistant Director