Glen Ellyn Public Library Board of Trustees
Meeting of October 20, 2025
3rd Floor Boardroom

CALL TO ORDER:

President Volk called the meeting to order at 7:00 PM

ROLL CALL:

Trustees Present:

President:	Karen Volk	Treasurer:	Andrew Savikas
Secretary:	Richard Jones	Trustee:	Kay Fillingham
Trustee:	Beth Murin		

Trustees Absent:

Vice President:	Kathy Slovick
Trustee:	Chris Crawford

Staff Present:

Dawn Bussey	Library Director
Ann Lindsey	Materials Processing Manager
Maria Shackles	Youth Department Director
Maria Tachna	Assistant Director

AUDIENCE PARTICIPATION:

Catherine Schaper, Early Literacy Librarian, and Alexa Moffat, School Liaison, provided a brief presentation to the Board. Katy shared updates on preschool services at the library, highlighting data from August 2024 through September 2025. She noted that the department serves children primarily through books and outreach visits. During this period, 35 material requests were received through the online form, resulting in 803 items delivered to 12 different schools. Staff also conducted 93 outreach visits, reaching a total of 2,072 participants. Katy discussed trends in preschool engagement, noting that in September 2024, there were no preschool visits, as programs were still ramping up. This year, preschool engagement has grown significantly, with 259 participants in September 2025. Additional changes include stronger connections with teachers—growing from four participating classes in 2023 to twelve in 2025—earlier program requests, and increased attendance among two-year-olds and kindergarten enrichment (KE) classes. She also described the Forest Glen field trip, where staff conducted five storytimes in the morning and six in the afternoon to meet high demand.

Alexa reported on services for grades K–5. New initiatives this year include the launch of school delivery services, expansion of Bluestem Award programming within schools, and the development of activities for the Countywide Institute Day. Delivery service was extended to schools on the south side of Roosevelt Road to promote greater participation. Many award-related programs are now being held directly in schools to enhance accessibility. For Countywide Institute Day, Alexa shared that 35 teachers participated, with an additional 50 on the waitlist. The event featured hands-on opportunities, including projects in The Workshop, a book mending demonstration by Ann and Julie, and book talks followed by a collaborative roundtable discussion.

MINUTES OF PREVIOUS MEETING:

Trustee Savikas **moved to accept the minutes of the regular Library Board Meeting on September 15, 2025. Motion Seconded and Carried – Voice Vote - Unanimous.**

Trustee Savikas **moved to accept the minutes of the Advocacy Committee Meeting on September 29, 2025. Motion Seconded and Carried – Voice Vote - Unanimous.**

Trustee Savikas **moved to accept the minutes of the Special Board Meeting Retreat on October 4, 2025. Motion Seconded and Carried – Voice Vote - Unanimous.**

COMMUNICATIONS:

The Board reviewed the monthly communications.

OFFICER'S REPORT:

President Volk provided a report on her attendance at the Illinois Library Association (ILA) Conference. She participated in Trustee Day, where she had the opportunity to connect with trustees from other libraries and exchange ideas and best practices. She also attended several informative panels and sessions, which she shared highlights from with the Board. President Volk noted that she has emailed all Board members the Director's evaluation form and requested that completed evaluations be returned to her by November 10th, the Monday prior to the next Board meeting.

Treasurer Savikas reported on the financials this month. Of particular note, $1,300 was paid to HR Source for supervisory bootcamp, $10,314.88 was paid to Latitude Signage + Design for the welcome sign in the lobby, paid for by the Glen Ellyn Library Foundation, $121,147 was paid to SMC Construction Services for work completed on the first floor refresh, $3,450 was paid to Bott Roofing for installing a safety rail on the roof, $15,495 was paid to State Mechanical Services for repairs made to several leaky pipes, and $5,670 was paid to A.U.A.E.S. for annual email archiving services.

FINANCIAL REPORTS:

Treasurer Savikas **moved to authorize expenditures for goods and services totaling $548,021.21 as listed in the October 2025 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote - Unanimous.**

Treasurer Savikas **moved to accept the September 2025 Revenue and Balance Sheet, and the October 2025 Expenditure Report. Motion Seconded and Carried – Voice Vote - Unanimous.**

LIBRARIANS' REPORTS:

Director Bussey reported on statistics for the month, noting positive trends across several service areas. Registered cardholders increased 11% for the year, ematerials increased 12% in September, reference questions increased 16% for the month, and adult database usage increased 22% for the month due to digital yearbooks, Consumer Reports, Morningstar and Value Line The Studio is being used now with the rebranding that has been done. The Foundation has hired a Development Director. Director Bussey met with the Village President to have a conversation regarding the commuter lot adjacent to the library.

3 things to know or share: 1. Remind your friends and neighbors that the annual Friends campaign is under way. 2. Talk up foundation, there's a new brick program coming soon and 3. The library provides passports and photos.

NEW BUSINESS:

Approval of Societal Statement Policy:

Treasurer Savikas **moved to approve the Societal Statement Policy. Motion Seconded and Carried -– Voice Vote – Unanimous.**

Review of Performance Trends:

The Board reviewed the performance trends Director Bussey prepared.

Approval of Proposal to Update the Capital Asset Study to BTC in the amount of $12,500:

The Board tabled the decision and asked if Director Bussey would reach out to BTC and postpone the update to March 2026.

ADJOURNMENT:

At 8:36pm, Trustee Murin **moved to Adjourn the Regular Library Board Meeting. Motion Seconded and Carried – Voice Vote – Unanimous.**

Meeting adjourned at 8:37

Maria Tachna
Assistant Director