

# Glen Ellyn Public Library Board of Trustees Meeting of February 16, 2026

## 3rd Floor Board Room

### CALL TO ORDER

President Volk called the meeting to order at 7 pm

### ROLL CALL

#### Trustees Present

President: Karen Volk

Vice President: Kathy Slovick

Treasurer: Andrew Savikas

Secretary: Richard Jones

Trustee: Kay Fillingham

Trustee: Beth Murin

#### Trustees Absent

Trustee: Chris Crawford

#### Others Present

Molly McGinnis Knapke

#### Staff Present

Julia Binkowski, Library Services Director

Dawn Bussey, Executive Director

Leslie Jacobs, Adult Director

Ann Lindsey, Materials Processing Manager

Maria Tachna, Assistant Director

Sara Youngs, Passport Coordinator

## AUDIENCE PARTICIPATION

Leslie Jacobs, Adult Director, provided a brief presentation to the Board highlighting updates and accomplishments from the Adult Department. She began by introducing her team, noting that many members have joined the library within the past year. The department is composed of eight full-time employees and nine part-time employees. Leslie highlighted several key services and usage statistics from the second floor. In 2025, study rooms were used more than 10,500 times, staff responded to 34,811 reference inquiries, database usage increased by 12%, and eMaterials usage rose by 10%. She also shared updates on services provided to book clubs. The library currently supports 79 active book clubs, processing 577 requests in 2025. In total, 5,740 books circulated through this service. Offerings include multiple copies of discussion titles, discussion guides, curated recommendations, and themed book bundles. Passport services remain an important function of the Adult Department. In 2025, 2,700 passports were processed, including 1,422 adult applications, and 1,352 adult passport photos were taken. Leslie noted the return of the Seed Library, which allows members to take or donate seed packets. New programming is planned for 2026, along with a spring plant exchange. She concluded by highlighting the department's progress toward the Library's strategic plan. Notable initiatives include the expansion of the World Language Collection, celebrations of culture, passport fairs, gaming programs in the high school room, and hosting a monthly dementia support group. Additional efforts include team-building activities, literacy-based programming, flexible weeding criteria, and staff presentations at ILA Reaching Forward and the ILA Annual Conference.

Tyler Hicks, Adult Assistant Director, provided a brief presentation to the Board highlighting key 2025 data trends. He reported an increase in database users from 23,665 in January 2025 to 25,200 in December 2025. Tyler also reviewed the six most-used databases. Libby ranked highest with 87,908 uses, followed by The New York Times digital access with 56,586 uses. The remaining top databases included Hoopla, Digital Yearbook, Value Line, and Freegal Music. In addition, Tyler presented a cost-per-use analysis, noting that The New York Times costs the library approximately \$0.11 per use, while LinkedIn Learning costs approximately \$8.73 per use. Tyler and Leslie will work together in the coming year to evaluate which databases are providing the greatest value and best meeting community needs.

## MINUTES OF PREVIOUS MEETING

Treasurer Savikas **moved to accept the minutes of the regular Library Board Meeting on January 19, 2026. Motion Seconded and Carried – Voice Vote - Unanimous.**

## COMMUNICATIONS

The Board reviewed the monthly communications.

## OFFICERS REPORT

President Volk reported on attending the Village Board meeting, which was very well received. She shared key library statistics, including Wi-Fi usage, locker delivery service, program attendance, and overall door count. President Volk also invited all trustees to visit the Library. Several positive comments were made by Village Board members regarding the Library and its services.

Treasurer Savikas reported on the financials this month. Of particular note, \$2,200 was paid to the Village of Glen Ellyn for 22 parking spaces in the commuter lot, \$6,420 was paid to Metropolitan Industries for replacement of valves and gaskets to the sump pump, \$38,851.88 was paid to SMC Construction for progress billing in the first floor refresh, \$1,248 was paid to Sensource Inc. for a people counter installed in The Middle, \$1,314 was paid to Indecor Inc. for shades for the side windows of the Workshop, and \$24,096 was paid to Lite Zilla for the Lite Brite wall in the Youth Department.

## FINANCIAL REPORTS

Treasurer Savikas **moved to authorize expenditures for goods and services totaling \$336,588.10 as listed in the February 2026 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote - Unanimous.**

Treasurer Savikas **moved to accept the January 2026 Revenue and Balance Sheet, and the December 2025 Final and February 2026 Expenditure Report. Motion Seconded and Carried – Voice Vote - Unanimous**

## DEPARTMENT REPORTS

Director Bussey reported on the Library's monthly statistics, noting positive trends across several service areas. Loans of materials increased by 2% in January, including a 44% increase in the circulation of young adult materials, adult database usage rose 10% for the month, driven primarily by usage of Morningstar, The New York Times, and digital yearbook

resources, and The Studio is beginning to see an uptick in usage, and study room usage increased by 15%.

Director Bussey also provided facilities and project updates. The youth play structure is expected to arrive by Wednesday. New lobby lighting, currently on backorder, is expected to arrive soon. The Lite Brite wall from LiteZilla has been ordered with an estimated 8–10 week lead time and will be installed near the slat wall. New tables and end panels are on hand and will be installed once the play structure is in place.

Director Bussey reported receiving notice regarding a second EEOC claim, confirming that the EEOC will not pursue further investigation.

She shared that the final design for the Metra advertising campaign was presented and well received. The campaign is scheduled to run during the month of March. In addition, the Library will host two social work interns this year and are expected to begin in August.

Director Bussey concluded with three items to share: 1. The Guide is out! 2. Don't forget to give sizes for your summer reading T-shirt, 3. DuPage County has not yet sent out the email for submitting financial disclosure information.

## NEW BUSINESS

Approval of IPLAR – Illinois Public Library Annual Report: Vice President Slovick **moved to approve the 2025 IPLAR Document. Motion Seconded and Carried – Voice Vote – Unanimous.**

Consolidation of Holiday and Vacation Leave into Paid Time Off: Trustee Murin **moved to consolidate holiday and vacation leave into paid time off. Motion Seconded and Carried – Voice Vote – Unanimous.**

Approval of Revised Reconsideration of Materials Policy to Include Programs: Secretary Jones **moved to approve the revised reconsideration of materials policy to include programs. Motion Seconded and Carried – Voice Vote – Unanimous.**

## ADJOURNMENT

At 8:21, Treasurer Savikas **moved to adjourn the Regular Library Board Meeting. Motion Seconded and Carried – Voice Vote – Unanimous.**

Meeting adjourned at 8:22.

Maria Tachna, Assistant Director