

Glen Ellyn Public Library Board of Trustees Meeting of April 20, 2026

3rd Floor Board Room

CALL TO ORDER

President Volk called the meeting to order at 7 pm

ROLL CALL

Trustees Present

President: Karen Volk

Vice President: Kathy Slovick

Treasurer: Andrew Savikas

Secretary: Richard Jones

Trustee: Chris Crawford

Trustee: Kay Fillingham

Trustee: Beth Murin

Others Present

Karen Pulver

Staff Present

Dawn Bussey, Executive Director

Leslie Jacobs, Adult Department Director

Ann Lindsey, Materials Processing Manager

Maria Shackles, Youth Department Director

Maria Tachna, Assistant Director

AUDIENCE PARTICIPATION

Ann Lindsey, Materials Processing Manager, gave a brief presentation to the Board. She introduced her staff and volunteers, noting that the department currently has two volunteers who contributed 258 volunteer hours in 2024 and 281 volunteer hours in 2025. Ann shared annual collection statistics, including 14,561 items added and 15,669 items discarded. She also reported that staff imported more than 2,300 records using OCLC.

Ann discussed several projects completed by the department, including the creation of a dedicated Beginner Chapter Book space to improve access to materials and better support existing resources. Prior to this, Beginner Chapter Books were interfiled and difficult to find while browsing. As part of the Early Reader project, box sets were reorganized into user friendly plastic art bins to improve browsing and accessibility. She also shared that Materials Processing collaborated with Library Services and Marketing to explore more sustainable options for luggage tags, resulting in a more durable and environmentally friendly method for labeling book bags and backpacks. Ann highlighted recent efforts to expand the library's world language collection, including the addition of two Spanish language magazines and one Polish language magazine. What began as a Spanish language collection has since expanded to include materials in Polish, Urdu, and Hindi.

MINUTES OF PREVIOUS MEETING

Trustee Crawford **moved to accept the minutes of the regular Library Board Meeting on March 16, 2026. Motion Seconded and Carried – Voice Vote - Unanimous.**

COMMUNICATIONS

The Board reviewed the monthly communications.

OFFICERS REPORT

FINANCIAL REPORTS

President Volk shared highlights from her second trustee forum training on AI literacy. The training addressed the ethical implications of generative AI, including environmental impacts, bias, academic integrity concerns, misinformation, and deepfakes. President Volk shared that the discussion also explored the library profession's approach to generative AI, particularly its potential to assist with repetitive tasks and allow staff more time to focus on other services and responsibilities. Additional topics included safely and effectively navigating AI tools, with an emphasis on never entering personal or sensitive information into AI systems. President Volk noted that human oversight remains essential when using generative AI.

Treasurer Savikas reported on the financials this month. Of particular note, \$2,994.30 was paid to LL Bean for polo shirts from staff paid for with Carnegie gift dollars, \$5,745 was paid to State Mechanical for an actuator and valve replacement, \$10,019.04 was paid to Bibliotheca for annual software maintenance on the self-check machines, and \$1,055.13 was paid to Uline for outdoor tables and chairs, also paid for with Carnegie gift dollars.

Treasurer Savikas **moved to authorize expenditures for goods and services totaling \$382,494.46 as listed in the April 2026 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote - Unanimous.**

Treasurer Savikas **moved to accept the March 2026 Revenue and Balance Sheet, and the April 2026 Expenditure Report. Motion Seconded and Carried – Voice Vote – Unanimous.**

DEPARTMENT REPORTS

Director Bussey reported on the library's monthly statistics, noting positive trends across several service areas, including a 5% increase in eMaterials circulation, a 4% increase in general circulation, and a 2% increase in program attendance.

Director Bussey shared that renovations in the Youth Department are nearly complete, with only a few remaining items to be finished. She also reported that the Foundation will provide approximately \$47,000 in funding for the Lite Brite installation, wall hangings, and Summer Reading Program sponsorships. Installation of the boulder feature is scheduled for the following day.

The Friends group continues to be highly active, recently conducting a letter writing campaign and book sales. Their annual donation to the library is expected to be presented at next month's meeting.

Director Bussey reported that the April staff in service day was very well received. The day included an organizational update, annual service awards, and the launch of the library's sustainability plan, which included ideas for staff to incorporate more sustainable practices into their work. Each department also gave a presentation highlighting its work and services. Additional activities included a sound therapy session, lunch, departmental meetings, and team building exercises.

Director Bussey also noted that the library continues to meet or exceed national benchmarks in several tracked statistical categories.

3 things to know and share are: 1. there is eBook legislation that is pending, it passed through the House and was getting quite a bit of interest, next it will go to the Senate; 2. The

Metra Campaign ads have been well received, and we have been fully reimbursed. About 200 people have scanned the QR code. Will run it again in June with a couple new images; 3. The silent dance party was Friday and was very well received and those who attended had a great time.

COMMITTEES

Vice President Slovick will go to the Village Board meeting next Monday and talk about the Library of Things collection.

NEW BUSINESS

Approve Artificial Intelligence Policy Additions to both Staff and Public Policies: Treasurer Savikas **moved to approve the Artificial Intelligence Policy Additions to both Staff and Public. Motion Seconded and Carried – Voice Vote – Unanimous.**

Review Letter to the Village Board Regarding the Upcoming Resolution for the .02 Building and Maintenance Levy: Secretary Jones **moved to approve the letter to the Village Board Regarding the Upcoming Resolution for the .02 Building and Maintenance Levy. Motion Seconded and Carried – Roll Call Vote – Unanimous.**

Approval of DAR Flag Day Distribution June 14, 2026: Secretary Jones **moved to approve DAR Flag Day Distribution on June 14, 2026. Motion Seconded and Carried – Voice Vote – Unanimous.**

EXECUTIVE SESSION AND ADJOURNMENT

At 8:18 pm, Secretary Jones **moved to Adjourn the Regular Library Board Meeting and move into Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s). Motion Seconded and Carried – Voice Vote – Unanimous.**

Meeting adjourned at 8:19.

Maria Tachna, Assistant Director