

Glen Ellyn Public Library Board of Trustees Meeting of May 18, 2026

3rd Floor Board Room

CALL TO ORDER

President Volk called the meeting to order at 7 pm

ROLL CALL

Trustees Present

President: Karen Volk

Treasurer: Andrew Savikas

Secretary: Richard Jones

Trustee: Chris Crawford

Trustee: Kay Fillingham

Trustee: Beth Murin

Others Present

Katie Pielsticker – Friends of the Library President

Kristen Bieszke – Friends of the Library

Jennifer Baldwin – League of Women Voters

Staff Present

Dawn Bussey, Executive Director

Ann Marie Lindsey, Materials Processing Manager

Maria Shackles, Youth Department Director

Joey McKenna, Digital Media Producer

Jack Ward, Building Engineer

Andrew Piester, Assistant Building Engineer

AUDIENCE PARTICIPATION

Katie Pielsticker, Friends of the Library President, presented the Library Board with their annual contribution. This year, thanks to the hard work from the group, the total contribution given to the library is \$84,000 topping last year's donation of \$70,000. Ms. Pielsticker spoke briefly about how the Friends of the Library have been successful with the Book Nook in the library and the new way of inviting people in for book sales. The mission of the Friends of the Library (FOL) is to raise funds to supplement the library's annual budget for materials, programs, and literacy initiatives in the local community. Not only does the FOL make an annual contribution, but they also contribute dollars for staff length of service awards, expenses accrued from the annual Ice Cream Social, and community outreach partnerships such as those made in conjunction with the Summer Reading program. The Friend's annual campaign continues to be extremely successful; however, most sales come from book sales in the basement and in the Book Nook. A new initiative this year was a letter writing campaign. While the percentage of returning donors is high, they are interested in broadening the pool of donors.

Jack Ward, Building Engineer, and Andrew Piester, Assistant Building Engineer, gave a brief presentation to the board. The maintenance department is composed of 7 staff (2 FT, 5 PT). Their overall priority is to keep the building safe, secure, clean, and organized for all staff and visitors. Maintenance coverage is available at all hours that the library is open and they also provide staffing for special events. Jack is on call 24/7 for maintenance emergencies and in his absence Andrew is available. Ongoing routine maintenance happens throughout the year by coordinating with over 50 vendors. Jack also supervises contract work and reviews invoices to make sure the work is done, and we are billed correctly. Current projects include carpet cleaning throughout the building and having the parking lot sealed and striped over the holiday weekend. Andrew gave an overview of his day-to-day tasks.

MINUTES OF PREVIOUS MEETING

Chris Crawford **moved to accept the minutes of the regular Library Board Meeting on April 20, 2026. Motion Seconded by Kay Fillingham and Carried – Voice Vote - Unanimous.**

COMMUNICATIONS

The Board reviewed the monthly communications.

OFFICERS REPORT

PRESIDENT'S REPORT

President Volk shared information from a recording of an ILA Trustee Forum webinar she attended called "Intellectual Freedom: Training for Library Trustees."

FINANCIAL REPORTS

Treasurer Savikas reported on the financials this month. Of particular note, \$9,085.44 was paid to Schindler Elevator for the annual maintenance contract, \$5,004.00 was paid to C. Acitelli Heating and Piping to furnish and install the fin tube cover for the heating pipe in the children's area, \$44,108.83 was paid to SMC Construction for progress billing of the youth department refresh, \$1,692.06 was paid to GenServe for replacing hoses and belts on the generator and \$19,092.13 was paid to Continua for furniture for the 1st floor.

Treasurer Savikas **moved to authorize expenditures for goods and services totaling \$425,503.30 as listed in the May 2026 Expenditure Approval List. Motion Seconded by Chris Crawford and Carried – Roll Call Vote - Unanimous.**

Treasurer Savikas **moved to accept the April 2026 Revenue and Balance Sheet, and the May 2026 Expenditure Report. Motion Seconded by Kay Fillingham and Carried – Voice Vote – Unanimous.**

DEPARTMENT REPORTS

Director Bussey reported on the library's monthly statistics, noting positive trends across several service areas, including a 5% increase in eMaterials circulation, a 2% increase in general circulation, a 9% increase in reference inquiries, a 10% increase in adult database usage, an 18% increase in program attendance, a 164% increase in makerspace usage, and a 5% increase in study room usage. Studio usage is seeing an increase, likely to a recent presentation at Innovation DuPage. Metra ads will be changed in June to feature eBooks and Summer Reading. Dawn is working on a Foundation and Advocacy Committee event for local bookclubs on Friday, February 25th. It will be an invite-only after-hours author event with refreshments. Dawn stressed how fortunate we are to have both active and successful Friends and Foundation groups. With the overlap of both groups, it was proposed that they work together in the future. The Board discussed whether more strict guidelines are needed to differentiate between the two. The Board received their SRP t-shirts, and Dawn encouraged them to wear them to the upcoming Ice Cream Social on Monday, June 8th.

3 things to know and share are:

1. The Guide should be out this week and is full of Summer Reading Program information.

2. Did you know you can easily scan a document to email at the library? Let people know that in addition to printing, we also offer free scanning.

3. The most popular piece of equipment in the Workshop last month was the large format printer.

COMMITTEES

ADVOCACY COMMITTEE

Beth Murin will be attending an upcoming meeting to work on the bookclub event. Kathy did a great job presenting at the Village Board Meeting. The Advocacy Committee will make some suggestions for a topic to bring to the July Village Board Meeting.

NEW BUSINESS

Approval of Revised Tuition Reimbursement Policy: Richard Jones **moved to approve the Revised Tuition Reimbursement Policy. Motion Seconded by Beth Murin and Carried – Roll Call Vote – Unanimous.**

Approval of DAR Request to Display Constitution Week Information, September 17-23: Richard Jones **moved to approve the DAR Request to Display Constitution Week Information, September 17-23. Motion Seconded by Andrew Savikas and Carried – Roll Call Vote – Unanimous.**

Accept Notice of Retirement from Director Bussey: Richard Jones **moved to Accept the Notice of Retirement from Director Bussey. Motion Seconded by Kay Fillingham and Carried – Voice Vote – Unanimous.** Karen Volk, Chris Crawford, Andrew Savikas, and Beth Murin volunteered to serve on the search committee.

ADJOURNMENT

At 8:23 pm, President Volk **moved to Adjourn the Regular Library Board Meeting. Motion Seconded by Secretary Jones and Carried – Voice Vote – Unanimous.**

Meeting adjourned at 8:23 pm.

Maria Shackles

Youth Department Director