Glen Ellyn Public Library Board of Trustees Meeting of August 17, 2026

3rd Floor Board Room

CALL TO ORDER

President Volk called the meeting to order at 7 pm

ROLL CALL

Trustees Present

President: Karen Volk

Vice President: Kathy Slovick

Treasurer: Andrew Savikas

Secretary: Richard Jones

Trustee: Chris Crawford

Trustee: Kay Fillingham

Trustees Absent

Trustee: Beth Murin

Others Present

Emily Henkels

Karen Shea

Staff Present

Dawn Bussey, Executive Director

Ann Lindsey, Materials Processing Manager

Maria Shackles, Youth Department Director

Maria Tachna, Assistant Director

AUDIENCE PARTICIPATION

Melissa Hilt, Youth Community Engagement Librarian, provided an update on her work supporting the Library's strategic plan goal, "Take the Library to the People!" She highlighted the Library's Little Free Library locations throughout the community, including a new location at Panfish Playground, as well as efforts to increase access to and discoverability of youth materials. Melissa discussed the creation of a Beginning Chapter Books collection as part of the collection refresh and shared positive feedback from the community regarding the collection. She also highlighted the importance of collaboration with Library Services and Materials Processing in supporting these initiatives.

Joshua O'Shea, Adult Outreach Librarian, provided an update on his outreach efforts in support of the Library's strategic plan goal of being a community anchor institution. He highlighted several community partnerships and outreach initiatives, including participation in the Library of Congress Veterans History Project, collaboration with an alternative high school to provide a library career exploration and job-shadowing opportunity, and monthly recreational programming for individuals with special needs in partnership with the Glen Ellyn Park District. Joshua also discussed efforts to build connections with local organizations and businesses and promote Library resources and services, including the Studio, Library of Things, and the Library's resources for businesses, nonprofits, and civic organizations.

MINUTES OF PREVIOUS MEETING

Secretary Jones **moved to accept the minutes of the regular Library Board Meeting on July 20, 2026. Motion Seconded and Carried – Voice Vote - Unanimous.**

COMMUNICATIONS

The Board reviewed the monthly communications.

FINANCIAL REPORTS

Treasurer Savikas reported on the financials this month. Of particular note, $3,000 was paid to Building Technology Consultants for the remaining payment on the capital asset plan, $12,284.16 was paid to Cintas for the annual testing and replacing of emergency signage, lights and fire extinguishers, $23,721 was paid to Product LLC for architectural work on the 3rd floor project, and $11,781 was paid to Provantage for new public computers and monitors.

Treasurer Savikas **moved to authorize expenditures for goods and services totaling $335,954.77 as listed in the August 2026 Expenditure Approval List. Motion Seconded and Carried – Roll Call Vote - Unanimous.**

Treasurer Savikas **moved to accept the July 2026 Revenue and Balance Sheet, and the August 2026 Expenditure Report. Motion Seconded and Carried – Voice Vote – Unanimous.**

DEPARTMENT REPORTS

Director Bussey reviewed recent statistics and noted that the Library was extremely busy in the days following the storm. The charging stations were heavily used, with patrons utilizing nearly every available electrical outlet. Families also spent extended periods at the Library, with parents working remotely in the Youth Department while their children played. Study rooms were well utilized, particularly during the power outage. Volunteer hours remained consistent, with most volunteer activity occurring in the Adult Department and primarily involving individuals participating in the parade. Studio appointments also increased.

Director Bussey reported that she has reached out to Ed Kalina of Engineering Solutions regarding upcoming capital repairs and is reviewing proposals for the work. The Per Capita Grant has been received in August for $49,000.

3 things to know and share are: 1. Library card sign up is September 1 – 30th, Library Services hoping to reach their goal of 250 new card signups for their campaign; 2. 717 short stories were dispensed for the month of July; 3. 1,542 beverages were sold in the café in July.

Committee

A budget committee meeting is scheduled for Monday, August 24, 2026 at 7 PM.

The Director's Search Committee is ready to begin working with the consulting firm. Phase 1 is expected to take approximately 30 days, Phases 2 and 3 are expected to take approximately 45 days, and Phase 4 is expected to take an additional 45 days.

NEW BUSINESS

Approval of Updated Jury Duty Policy: Trustee Slovick **moved to approve the Updated Jury Duty Policy. Motion Seconded and Carried – Voice Vote – Unanimous.**

Approval of BEM Transfer in the Amount of $200,000: Secretary Jones **moved to approve the BEM Transfer in the Amount of $200,000. Motion Seconded and Carried – Roll Call Vote – Unanimous.**

OTHER BUSINESS

The annual retreat date is scheduled for Sunday, October 25th from 1 – 4:00. It will include a building walk through and information on the Director's search. Please share with Karen or Dawn if you want something to be covered.

ADJOURNMENT

At 8:17 pm, Secretary Jones **moved to Adjourn the Regular Library Board Meeting. Motion Seconded and Carried – Voice Vote – Unanimous.**

Meeting adjourned at 8:18.

Maria Tachna

Assistant Director